



**HELLENIC REPUBLIC**  
**MINISTRY OF ENVIRONMENT & ENERGY**  
**SPECIAL SERVICE "EXECUTIVE AUTHORITY OF THE**  
**PARTNERSHIP AGREEMENT,**  
**ENVIRONMENTAL SECTOR"**  
**Unit A': Coordination & Evaluation of**  
**Environmental Policies Implementation**

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**Athens, 10.12.2020**

**Ref.No: ΥΠΕΝ/ΕΣΠΑΠΕΡ/119262/840**

**Call for proposals code: Output\_1\_1\_01**  
**S/N EEA Management Information**  
**System (MIS) : 4677**

**To: LIST OF RECIPIENTS**

**Cc: LIST OF RECIPIENTS FOR**  
**COMMUNICATION**

**CALL**

**FOR PROPOSALS**

**IN THE CONTEXT OF THE EUROPEAN ECONOMIC AREA FINANCIAL MECHANISM (EEA FM)**  
**FOR THE PERIOD 2014-2021**  
**(EEA FM 2014-2021)**

**PROGRAMME 'WATER MANAGEMENT'**

**CALL NO 1: 'WATER MANAGEMENT SOLUTIONS IMPLEMENTED**

**ENTITLED**

**'WATER MANAGEMENT SOLUTIONS IMPLEMENTED -DESALINATION PLANTS'<sup>1</sup>**

**THE MINISTER OF ENVIRONMENT AND ENERGY**

Having regard to (as applying each time):

1. Law 4314/2014 (Government Gazette 265/A/23.12.2014) "A) on the management, control and implementation of development interventions for the programming period 2014-2020, B) Incorporation of the European Parliament and Council Directive 2012/17

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<sup>1</sup> 1 English translation for informational purposes. The text in Greek is the only legally binding

- dated June, 13th 2012 (EE L 156/16.6.2012) into the Greek law, modification of L. 3419/2005 (A 297) and other provisions",
2. the Joint Ministerial Decision, no.13249/4.2.2020 (B' 526/19.02.2020) on the Management and Control System for the EEA FM implementation for the period 2014-2021-Allocation of Funds",
  3. The Joint Ministerial Decision 1000008/Special Institutional Support Service 936/28.09.2016 (Government Gazette 3296/B'/13.10.2016) on the Programme Operator incorporation and structure,
  4. The international Protocol 38c to the EEA Agreement that established the EEA Financial Mechanism 2014-2021 through which Donor States contribute to mitigating economic and social disparities within the European Economic Area,
  5. The "Regulation on the implementation of the European Economic Area (EEA) Financial Mechanism for the years 2014-2021, dated on 23-9-2016, as adopted by the Financial Mechanism Committee, pursuant to article 10.5 of Protocol 38c to the EEA Agreement,
  6. The Guidelines in force, established and adopted by the EEA FM Committee for the period 2014-2021, EEA (FMC),
  7. The Memorandum of Understanding dated 31.10.2017 for the implementation of the EEA Financial Mechanism for the period 2014-2021, signed between the Republic of Island, the Principality of Lichtenstein, the Kingdom of Norway and the Hellenic Republic, as represented by the Ministry of Development and Investment,
  8. The programme agreement dated 26-11-2019 for the financing of the "Water Management" Programme - GR-Environment, signed between the Donor States, on the one hand, and the Hellenic Republic on the other, as duly represented by the Ministry of Development and Investment, with its annexes as applying,
  9. The Ministerial Decision no. 24663/3-3-2020 (Government Gazette B' 975/21-3-2020) on the financing of the programme entitled Programme D – Water Management, with the Special Service "Executive Authority of the Partnership Agreement, Environmental Sector" of the Ministry of Environment and Energy as Programme Operator, on the resources of the European Economic Area Financial Mechanism (EEA FM) for the period 2014-2021 and National Resources from the Public Investment Programme (PIP), as modified by the Government Gazette 1556/B'/2020 "Correction of Errors",
  10. The evaluation procedure and the selection criteria of projects, as described and specified in the document attached to the call for proposals,
  11. The PROCEDURES SPECIFICATION DOCUMENT with Ref.No ΥΠΕΝ/ΕΣΠΑΠΕΡ/106223/736/04.11.2020 by the EEA FM 2014-2021 Programme Operator entitled: "WATER MANAGEMENT", being attached in this call for proposals and constituting an integral part thereof,

12. The electronic message dated 16.09.2020 of the National Focal Point (NFP), based on which the National Focal Point matches the text and tables of the call and therefore guarantees that this call for proposals is fully compatible with the EEA FM 2014-2021 legal framework, as stipulated in article 1.5 of the JMD on the Management and Control System for the implementation of the EEA FM for the period 2014-2021,
13. The Electronic mail (dated 16.10.2020) by our Service addressed to the EEA FM Committee, pursuant to article 7.3.5 of the Regulation on the implementation of the European Economic Area (EEA) Financial Mechanism for the years 2014-2021 and the JMD on the Management and Control System for the implementation of the EEA FM for the period 2014-2021,

### **HEREBY INVITES**

#### **The bodies falling under the following categories of the potential Project Promoters:**

Water Supply and Sewerage Enterprises, Public Authorities, Regional and Local Authorities, Research and Scientific Institutes as well as Management Bodies of Protected Areas, as follows:

- General Government bodies
- Local Government bodies
- Municipal Enterprises for Water Supply and Sewerage
- Water Supply-Sewerage Associations
- Other competent authorities
- Research Bodies under article 12, L.4386/2016, Universities, Legal Entities of Public Law, Research and Knowledge dissemination Organizations and Management Bodies of Protected Areas, in case they have concluded a contract with the above bodies

for the submission of projects' proposals, in order to be approved and financed under the Programme.

The potential Project Promoter is encouraged to cooperate, in the context of the proposal to be submitted, with at least one partner from the Donor States or with domestic partners.

#### **Eligible Partners are:**

Partners from Greece: Municipal Enterprises for Water Supply and Sewage, Public Authorities, Regional and Local Authorities, Research and Scientific Institutes as well as Management Bodies of Protected Areas.

Partners from the Donor States (Iceland, Liechtenstein and Norway) : In accordance with Article 7.2.2 of the EEA FM 2014-2021 Regulation.

Civil non-profit companies, governed by the rules of civil code (more specifically, articles 741-784 of the Civil Code) as well as private bodies, with its headquarters in a country other than the Donor states, shall not have the right to participate in this call for proposals, as Project Promoters or Partners.

## 1. CALL FOR PROPOSALS CONTENT

The aim of this call for proposals is to implement infrastructure/procurement for water management improvement. The projects to be selected will contribute to the following Programme output:

Output 1.1: Water management solutions implemented.

Drinking water through desalination supply projects will be funded (supply of desalination plants or upgrading of older desalination plants); **these projects will be combined with innovative green technologies** (e.g. Technologies related to disposal of brine from the desalination plants) including the Renewable Energy Sources as well as projects aimed at coping with leakage and at mitigating the loss of drinking water, **that will be combined with innovative green technologies**. The two types of projects may be submitted in the same funding proposal, in case one beneficiary has needs spanning across both thematic units.

The eligible projects are the following:

- The supply, installation and set in operation of new desalination plants and the replacement, extension, or upgrading of existing desalination plants. The construction of supporting infrastructure for the operation of the above desalination plants as water transport and disposal network, pumping stations, storage tanks, necessary projects for water abstraction and disposal of by-products etc.
- The supply, installation and set in operation of new systems for leakage check (telecontrol/telemangement) and the extension of related systems to existing water transport and distribution networks.

**Projects shall propose innovative green technologies/processes/solutions..**

**For projects on desalination, renewable energy solutions shall cover at least part of the energy required for the operation of the plants,** the supply and installation thereof constitute an eligible expense in the context of the programme up to 30% of the suggested project overall budget.

The proposals must also include, as a separate subproject, the project's Communication Plan, in accordance with article 2.3 of Annex III of the EEA FM 2014-2021 Regulation, (<https://bit.ly/3gKc8Bf>), whose actions are financed in the framework of this call for proposals,.

The following may be funded as a separate subproject, should they be required for the

project's implementation and operation:

- The required studies/researches regarding the development/implementation of innovative green technologies/ processes/solutions being included in the proposal for funding,
- Archaeology works,
- Connections with Public Utility networks,
- Acquisition of land, up to 10% of the project's total eligible expenditure.

Water supply networks construction is not eligible.

This call will support in order of priority, projects in islands, coastal areas with poor water condition and other areas, according to the attached selection criteria.

Under this call, may also be submitted a proposal for the strengthening of bilateral relations, which will be financed by the bilateral relations fund. The bilateral relations activities, will constitute a distinct sub-project of the whole project. Such actions are not awarded a scoring during STAGE B5 (PROJECT SCORING) of the evaluation.

In the context of bilateral relations development, eligible are::

- (a) Any activities aimed at strengthening the bilateral relations between the Donor states and Greece
- (b) Any actions relating to cooperation with partners from the Donor States for drawing up and submitting a proposal, further to this call for proposals (the eligible amount for this category of action shall not exceed € 2.000,00 per submitted proposal)
- (c) Networking, exchanges, exchange and transfer of knowledge, technology, experiences and best practices between bodies in Greece and bodies in the Donor states or/and international organizations.

## 2. SCOPE OF THE CALL FOR PROPOSALS

- 2.1 The proposals to be submitted shall fall within the following Programme objectives, regions per Budget heading (priority axis) or per Programme (Operational Programme).

**Table 1**

<b>PROGRAMME: "Water Management"</b>	<b>CODE</b>	
<b>ASSIGNMENT CODE: Not Applicable</b>	<b>CODE</b>	
<b>BUDGET HEADING:</b>	<b>CODE</b>	
<b>PROGRAMME OBJECTIVE: Improved environmental status in ecosystems and reduced adverse effects of pollution and other human activities</b>	<b>CODE</b>	

<b>REGION: Entire Country</b>		<b>CODE</b>	

2.2 The proposals to be submitted shall have to contribute to attaining the programme's monitoring indicators, being the following:

**Table 2: Output Indicators**

<b>PROGRA MME</b>	<b>BUDGET HEADING</b>	<b>FUND:</b>	<b>EEA FM 2014-2021</b>			
<b>CODE</b>	<b>NAME</b>	<b>MEASURE MENT UNIT</b>	<b>REGION:</b>	<b>TARGET VALUE</b>		
				<b>TOTAL</b>	<b>MEN</b>	<b>WOMEN</b>
	Additional water production capacity installed	M <sup>3</sup>	Entire Country	1,000		
	Installed capacity for production of renewable energy	MW	Entire Country	0.02		
	Number of projects on improved brine disposal solutions	Number	Entire Country	1		
<b>Bilateral Relations Indicator</b>						
	Number of projects involving cooperation with a donor project partner	Number	Entire Country	2		

**Table 3: Outcome indicators**

<b>PROGRA MME</b>	<b>BUDGET HEADING</b>	<b>FUND:</b>	<b>EEA FM 2014-2021</b>				
<b>CODE</b>	<b>NAME</b>	<b>MEASURE MENT UNIT</b>	<b>REGION:</b>	<b>BASE VALUE</b>	<b>TARGET VALUE</b>		
					<b>TOTAL</b>	<b>MEN</b>	<b>WOMEN</b>

	Number of innovative green technologies/processes/solutions applied	Number	Entire Country	0	3		
	Estimated amount of water saved per year	M <sup>3</sup>	Entire Country	0	1,000		
	Estimated savings per year	€	Entire Country	0	400,000		
	Number of beneficiaries of services provided or improved : inhabitants	Number	Entire Country	0	5,000		
	Number of water bodies with improved environmental status	Number	Entire Country	0	3		

### 3. CALL FOR PROPOSALS FINANCIAL DATA

3.1 The total co-financed public expenditure (Grant) for financing the projects in this call for proposals, through the Public Investment Programme(Code E7751) is **€4,050,000** and is indicatively allocated as follows:

**Table 4**

PROGRAMME: WATER MANAGEMENT				
BUDGET HEADING:				
PROGRAMME OBJECTIVE:				
S/N	AREA OF SUPPORT	ACTION	REGION	CO-FINANCED PUBLIC EXPENDITURE
(1)	(2)	(3)	(4)	(5)
1			Entire Country	€4,050,000
<b>TOTAL</b>				<b>€4,050,000</b>

It should be highlighted that an additional amount of **€50.000** is available by the Bilateral Relations Fund for all the Programme's calls for proposals, added to the reported amount of €4.050.000, aimed at strengthening of bilateral relations development. The bilateral relations activities will be funded by 100% from the EEA FM (without national contribution), through the same Public Investment Programme code (E7751).

- 3.2 The Programme Operator may modify the total amount of the co-financed public expenditure of this call for proposals or proceed to a substantiated repeal of the call for proposal's validity, informing in each case the Project Promoters through the webpage of the "Water Management" programme of the EEA FM 2014-2021 <http://www.eysped.gr/el/Pages/EEA2014-2021.aspx> of the website: <http://www.eysped.gr>
- 3.3 In the context of sound management, the Programme Operator, estimating the Programme's implementation data, on ad hoc basis, as well as the nature of actions, may approve projects beyond the level of the total co-financed public expenditure laid down in this Call for Proposals, up to 10% of the available amount.
- 3.4 All eligible projects not financed due to call budget limitation, are considered as a reserve list. Upon finalization of the reserve allocation in the context of the EEA FM 2014-2021, pursuant to article 1.11 of the JMD on the Management and Control System for the EEA FM 2014-2021, should there be an increase of the available amount, based on the Programme agreement, for the actions referred to in this call for proposals, there may be a financing approval for more proposals, based on their classification in the "Final table of proposals' classification".

#### 4. ELIGIBILITY

- 4.1 The final date for the expenditure eligibility for the suggested projects shall be April 30th, 2024. The suggested projects shall have been completed by said date.
- 4.2 Any projects completed or fully implemented are not eligible, regardless of whether the corresponding payments have been incurred or not
- 4.3 The amount of **€200,000** is set as minimum grant of the submitted projects. The minimum grant does not include the expenditure for bilateral relations
- 4.4 The amount of **€1,500,000** is set as maximum grant of the submitted projects. The maximum grant does not include the expenditure for bilateral relations
- 4.5 The maximum grant rate may reach up to 100% of the project's eligible expenditure
- 4.6 The grant rate, in each case, shall be fixed taking into consideration any generated



project-revenue

- 4.7 The expenditure eligibility rules of the co-financed projects are determined in the Ministerial Decision with ref.No 13249 (Government Gazette B'526/19-02-2020) "Definition of a Management and Control System for the implementation of the EEA FM for the period 2014–2021– Allocation of resources" and in particular in section 8 "Expenditure Eligibility" (hereinafter referred to as JMD on the Management and Control System for the EEA FM 2014-2021 <https://bit.ly/2XOs2mZ>)

The Project Contract date is fixed as the starting date of expenditure eligibility. Particularly for the expenditure related to the bilateral relations actions, the eligibility date is the call for proposals publication date.

The eligible direct expenditures for a project are those expenditures which are identified by the Project Promoter and/or the project partner, in accordance with their accounting principles and usual internal rules, as specific expenditures directly linked to the implementation of the project and which can therefore be booked to it directly, pursuant to article 8.3 of the JMD on the Management and Control System for the EEA FM 2014-2021. The direct expenditures are eligible if they fulfill the criteria set out in article 8.2 of the JMD on the Management and Control System for the EEA FM 2014-2021.

Where new or second hand equipment is purchased, only the portion of the depreciation corresponding to the duration of the project and the rate of actual use for the purposes of the project may be considered eligible expenditure, on condition that the cost of a new or second-hand equipment is depreciated in accordance with the generally endorsed accounting principles, applied by the Project Promoter/Partner for all types of the relevant category, in accordance with article 8.2 of the JMD on the Management and Control System for the EEA FM 2014-2021. Nevertheless, cost of new or second hand equipment, in case that the equipment is an integral and necessary component for achieving the outcomes of the project, the entire purchase price of that equipment may, be eligible

In the cases whereby the total equipment purchase cost is eligible, the Project Promoter shall have to comply with the 3 following terms:

(a) keeps the equipment in its ownership for a period of at least five years following the completion of the project and continues to use that equipment for the benefit of the overall objectives of the project for the same period;

(b) keeps the equipment properly insured against losses such as fire, theft or other normally insurable incidents both during project implementation and for at least five years following the completion of the project; and

(c) sets aside appropriate resources for the maintenance of the equipment for at least five years following the completion of the project.

The Programme Operator may release any Project Promoter from the above obligations with respect to any specifically identified equipment where the Programme Operator is satisfied that, having regard to all relevant circumstances, continued use of that equipment for the overall objectives of the project would serve no useful economic purpose.

Any residual or extracted material, in the context of the projects being co-financed by the programme, shall have to be reused, recycled, treated and/or deposited in an environmentally sound manner.

Moreover, project promoters owe to:

- keep any buildings purchased, constructed, renovated or reconstructed, under the project in their ownership, for a period of at least 5 years following the completion of the project and continue to use such buildings for the benefit of the overall objectives of the project for the same period
- keep any buildings purchased, constructed, renovated or reconstructed, under the project, properly insured against losses for damage and losses such as fire, theft and other normally insurable incidents both during project implementation and for at least 5 years following the completion of the project, and
- set aside appropriate resources for the maintenance of any building that were purchased, constructed, renovated or reconstructed, under the project, for a period of at least 5 years following the completion of the project. The specific means for implementation of this obligation shall be specified on the project contract.

**Specific eligibility rules:**

- The expenditure for the purchase of land, being necessary for the project, is eligible in accordance with article 8.6 of the Regulation and the JMD on the Management and Control System for the EEA FM.
- Projects **must propose innovative green technologies/processes/solutions.**
- For projects on desalination, renewable energy solutions shall cover at least part of the energy required for the operation of the plants .

#### 4.8 Revenue-generating projects

In order to identify the potential 'net income' generated by the project upon its completion and possibly during its implementation, a financial analysis is compiled by the project promoter, pursuant to the respective guidelines attached in this call for

proposals (O\_E.I\_4 “Guidelines for calculating the net income generated from the Programme’s Operations”).

## 5. PROPOSALS SUBMISSION INSTRUCTIONS

5.1 The candidate Project Promoters shall submit their proposals **exclusively electronically** through the EEA Management Information System 2014-2021 (hereinafter EEA MIS). For this purpose, it is required for them to have a personal user account (user name and password) for access to be obtained to the EEA MIS by:

5.1.1 The Project Promoter’s executives in order to complete the Project’s Technical Bulletin

5.1.2 The Project Promoter's Legal representative or the main Project Promoter’s legal representative (in case of a project proposal (operation) implementation by many Project Promoters) for proposals submission, who may authorize the system’s user for that purpose.

If the Project Promoter does not already own a ‘Promoter’s code’ in the MIS, an application should be submitted requesting a promoter’s code, in accordance with the instructions, to the electronic address [https://logon.ops.gr/ops\\_sec/register](https://logon.ops.gr/ops_sec/register), prior to the proposal’s submission. Registration usually requires one to three working days.

5.2 The proposals are submitted through the EEA MIS to the electronic address: [logon.ops.gr](https://logon.ops.gr) on the day following the publication date of this call for proposals (start date for proposals submission), time 00:00’, until, exclusively Friday, 26 March 2021 (proposals submission expiry date), time 23:59’.

It should be highlighted that the proposal is submitted to the EEA MIS by the Project Promoter’s legal representative (personal user account of the legal representative). Upon successful proposal submission, the Project Promoter is informed accordingly through the EEA MIS.

The proposal is submitted in Greek. A draft of the corporate cooperation agreement or a letter of intent (see para. 5.3.v) may be submitted in English in case the proposal is submitted with the participation of a Partner from the Donor States. Moreover, the documents that are submitted based on this call for proposals by a partner from the Donor States may be in English.

In the case of documents/files for which an electronic attachment/submission is technically not feasible (e.g. maps, drawings etc), the Project Promoter shall be bound to send them to the Programme Operator to the address:

**Ministry of Environment & Energy**

**Special Service “Executive Authority of the Partnership Agreement, Environmental**

**Sector''****2 Iatridou & Kifisias 124 Str (5th floor), GR-11526, ATHENS**

**within 10 working days** from the proposals' submission expiry date. It is underscored that the relevant documents/files should be handed over to the above mentioned Special Service and be assigned a reference number within the days specified, on the sender's exclusive responsibility.

Any proposals beyond the above specified time limits and any applications for which no electronic submission to the EEA MIS has been made **shall not be accepted**.

Prior to the proposals submission deadline expiry, it shall be allowed to resubmit a new proposal, after annulling the initial proposal. The proposal is evaluated based on the last successful/prompt submission.

- 5.3 The Project's Technical Bulletin constitutes the Project Promoter's proposal and is exclusively completed in electronic form made available at the EEA MIS. This call for proposals includes Guidelines on filling in the Project's Technical Bulletin fields.

The proposal's submission serves also as an application for funding by the potential project promoter.

An integral part of the proposal are the following supporting documentation/documents that accompany the Project's Technical Bulletin: *(For documents that can be identified by the Government Gazette number/issue/publication date or by the on line publication number, it may be possible, instead of submitting a copy, the project promoter to report the above data and a concise description in a list of documents):*

- i. Documentation that the candidate Project Promoters are competent to submit proposals (law, administrative or regulatory provision, articles of association, programme contract, organization, act of incorporation etc)
- ii. Pieces of evidence that the candidate Project Promoter and the Partners have the managing (administrative, operational and if required financial) capacity to complete the project. The procedures to be followed are the ones foreseen for the managing capacity of the Partnership Agreement beneficiaries 2014-2020, as laid down in article 7.2, para.5 of the JMD on the Management and Control System for the EEA FM 2014-2021. The criterion of administrative, operational and financial capacity is examined once and is valid for two years for every submitted proposal to the Programme by the Project Promoter. If, during the previous two-year period, the Project Promoter had implemented or continues to implement a project in the context of the tendered Partnership Agreement Programme 2014-2020 and should

such project be similar to the one mentioned in the submitted proposal, then, *ipso jure*, said criterion is met satisfying also the EEA project approval framework. The candidate Project Promoter and the Partners obligatorily notify the programme operator of any consultant likely to be involved in the application's preparation for the projects implementation (article 7.3.2.(k) of the JMD on the Management and Control System for the EEA FM 2014-2021)

- iii. Regulatory framework for the designation of the Body operating and maintaining the project and of its respective duties
- iv. A Draft Decision for the Implementation of a Subproject by own means, if required

It is clarified that:

In cases whereby a subproject of archaeological works and researches is included, the potential Project Promoter submits alongside its proposal an attachment with a draft decision of supervision by archaeological authority, with a content that matches the standardized form of the Management and Control System particularly concerning the budget analysis per expenditure category (number of personnel per specialty, categories of suppliers/services etc), the timetable of actions and the awarding procedures. Moreover, it submits a draft memorandum of cooperation between the project owner and the competent Service of The Ministry of Culture, if there is any.

- v. A draft of the partnership agreement or a letter of intent, pursuant to article 7.7 of the Regulation and the Joint Ministerial Decision on the EEA FM 2014-2021 regarding the partnership of all stakeholders, if required. The letter shall have to include the commitment by the Partner(s), domestic one(s) or from the Donor states for the proposal's implementation as well as a detailed description of their role in implementing the suggested project. The letter should be drawn up in English for Partners from Donor states. A draft of the partnership agreement or a letter of intent is required in the case bilateral relations actions. Should a proposal be selected for financing involving the participation of Partner(s), prior to the first payment, a Partnership Agreement should be signed between the Project Promoter and its Partner(s) and be sent to the Programme Operator
- vi. A financial analysis for the net income calculation, being elaborated in accordance with the attached guidelines, if required
- vii. Decision by the competent administrative body (Municipal Council, Regional Council, Rectors' Council, Board of Directors, Secretary General of a Ministry, Region etc) of the Project Promoter and of Partners to accept the terms of the Call and to approve their participation in the Programme as well any other decision

required by an official body or supervising authority

- viii. If the proposal is submitted by an organization or a body that was assigned by the competent body the duty to implement the project, a contract is submitted or relevant decisions by the BoD of contracting parties for the approval of a programme agreement plan and the submission of a funding proposal
- ix. A proof that the Implementation Body and the Partners (if any) reserve the right to carry out projects/interventions in properties/premises/facilities, documentation to evidence ownership and the relevant License(s) thereof (Building or other)
- x. Tender Documents, if available
- xi. Necessary Studies, if available
- xii. Required approvals and licenses, if available
- xiii. Maturity tables displaying studies, approvals and licensing required to implement the Project
- xiv. A detailed project implementation timetable (including the stage of tender documents or licenses preparation)
- xv. Detailed Budget with the respective documentation
- xvi. For the subprojects of the suggested projects for which legal commitments have been assumed, all the required documentation evidencing the lawfulness of undertaking legal commitments,
- xvii. Any other document considered necessary by the candidates.

Any supporting documentation/documents are submitted in a pdf file format, as an attachment to the Project's Technical Bulletin. The analysis for the net income calculation is submitted in a .ods (open document) or .csv (comma separated values) file format.

## 6. PROCEDURE FOR SELECTION AND INCLUSION OF PROJECTS

The Programme Operator is competent for the projects evaluation and selection procedure. Following the proposal submission by the candidate Project Promoter, the proposal is evaluated with the comparative evaluation procedure, in two stages, as described below:

### Comparative Evaluation

#### 6.1 Proposals evaluation by the Programme Operator in two stages:

Stage A': Completeness and eligibility of a proposal

Stage B': Evaluation of proposals per group of criteria

The evaluation is based on the criteria, being attached in this call for proposals, and starts after the proposals submission deadline of this call for proposals.

The evaluation procedure is described in section 4.1.2, Specification of procedure I\_2 'Selection and Approval of Projects in the Call for Proposals' of the Procedures Specification Document of the EEA FM 2014-2021 Programme Operator entitled: 'Water Management', being attached in this call.

## 6.2 Submission and examination of complaints

The potential Project Promoters may submit a complaint to the Programme Operator on the evaluation outcomes, in accordance with the Ministerial Decision no. 137675/Special Service for Institutional Support 1016 (B' 5968/2018) entitled "Substitution of the ministerial Decision no. 110427/Special Service for Institutional Support/1020/20.10.2016 entitled " Modification and substitution of the ministerial Decision no. 81986/Special Service for Institutional Support 712/31.7.2015 "National expenditure eligibility rules for the Partnership Agreement 2014 - 2020 programmes- Legal due diligence of public procurement on co-financed projects for the Partnership Agreement 2014 - 2020 by Managing Authorities and Intermediary bodies - Complaints procedure on the projects evaluation outcomes".

Complaints are submitted one-off, per evaluation stage, within the exclusive deadline of seven (7) working days as of the day following the evaluation outcomes notification, namely :

- a) the Proposal Dismissal Decision, being issued during the Stage A' of the evaluation
- b) the Provisional Classification Table of proposals in Stage B' that includes also the proposals dismissed during that stage.

A complaint should be substantiated and signed by the Project Promoter and, wherever needed, to be signed by the proposal's body, i.e the project owner, if it is different from the Project Promoter.

The Programme Operator examines all submitted complaints, through protocol, following the procedure mentioned in detail in section 4.1.2, Specification of procedure I\_2 'Selection and Inclusion of Projects in the Call for Proposals' of the Procedures Specification Document of the EEA FM 2014-2021 Programme Operator entitled: 'Water Management', being attached in this call.

Should the submitted complaint be sustained, referring to the outcomes of Stage A',



the Programme Operator proceeds to Stage B' evaluation for the corresponding proposal.

- 6.3 Publication of final classification proposals table
- 6.4 Publication of a project approval decision by the Minister of Environment and Energy, further to a relevant suggestion by the Programme Operator
- 6.5 Publication in the relevant O.P webpage of the title of the projects listed in the Operational Programme (O.P), of their Project Promoters and of the co-financed public expenditure amount
- 6.6 In any case, it is possible to submit a complaint to the National Focal Point in charge of receiving complaints related to the EEA FM 2014-2021, being the National Transparency Authority, the competent Service in charge of the national coordination of fraud-related issues in Greece (AFCOS). Complaints are submitted in the following ways:
  - a) Electronically: <https://aead.gr/complaints/>
  - b) By post
  - c) By fax
  - d) In person (or by a lawfully authorized proxy) to the Secretariat of the Service during the working days and hours (8.30-16.30)

## 7. COMMUNICATION-INFORMATION

- 7.1 For detailed information on the proposals' submission, the filling in of the Project's Technical Bulletin and other clarifications, kindly contact: Messrs. Georgios Parnassas, 213,1500953, e-mail: [gparnassas@mou.gr](mailto:gparnassas@mou.gr), and Sotiris Maravelis, tel. 2131500963, e-mail: [smaravelis@mou.gr](mailto:smaravelis@mou.gr)
- 7.2 Any further information on the "Water Management" Programme of the EEA FM 2014-2021, the Programme's Management and Control System, the institutional framework for the implementation of projects included in said Programme, the expenditure eligibility rules of projects as well as any other information pertaining to proposals' submission (guidelines on filling in the Project's/Subproject's Technical Bulletin, monitoring indicators, specification of proposals' evaluation criteria and other necessary documents on the proposal's examination) is available on the electronic address [www.eysped.gr](http://www.eysped.gr). The aforementioned website is a key communication tool between the Programme Operator and the Programme's stakeholders and any relevant information is uploaded on this website.

### ATTACHMENTS:



1. Annex I: Project Promoters' Liabilities (Annex of the Approval Decision)
2. Form E.I.1\_2: Project's Technical Bulletin
3. Form O\_E.I.1\_2: Project's Technical Bulletin filling out Instructions
4. Form E.I.1.4: Draft Decision of a Subproject Implementation on Own Means
5. Form "Calculation of net income for EEA FM 2014-2021 projects", if required
6. Guidelines on the calculation of net income for the EEA FM 2014-2021 Programme projects
7. Form E.I.1\_5: Project File Keeping Status
8. Form E.I.2\_5: Inclusion decision
9. Project Selection criteria
10. Evaluation procedure (section 4.1.2, Specification of procedure I\_2 'Selection and Approval of Projects in the Call for Proposals' of the Procedures Specification Document of the EEA FM 2014-2021 Programme Operator entitled: 'Water Management')
11. E.I\_1\_EΞ3: Managing capacity of the Partnership Agreement 2014-2020 project promoter (it will be implemented respectively in the EEA 2014-2021)
12. O\_E.I\_1\_EΞ3: Guide on the managing capacity of Partnership Agreement 2014-2020 beneficiaries (it will be implemented respectively in the EEA 2014-2021)
13. Form E.I\_1\_EΞ2: Instructions on concluding a partnership agreement and a draft letter of intent, pursuant to article 7.7 of the Regulation of the Joint Ministerial Decision on the EEA FM 2014-2021 regarding the partnership of all stakeholders (implementation body and partners)
14. Table of the Required Studies.
15. Table of Required Approvals- Licenses.

The attachments 2 to 15 are available on the electronic address:

<http://www.eysped.gr/el/Pages/EEA2014-2021.aspx>

**THE MINISTER OF ENVIRONMENT AND ENERGY**

**Internal Distribution:**

**Ministry of Environment & Energy**

- Minister's Office
- Special Service “Executive Authority of the Partnership Agreement, Environmental Sector”

**LIST OF RECIPIENTS FOR COMMUNICATION**

1. THE EEA FINANCIAL MECHANISM COMMITTEE  
12-16 Rue Joseph II, 1000 Brussels, Belgium
2. THE EEA FINANCIAL MECHANISM OFFICE  
12-16 Rue Joseph II, 1000 Brussels, Belgium
3. Royal Norwegian Embassy Athens  
Maria Fola, EEA Grants Adviser  
5, Hatziyianni Mexi str, 115 28 Athens  
maria.fola@mfa.no
4. Ministry of Development and Investment
  - Office of The Minister of Development & Investment, Mr. Adonis Georgiadis, 5-7 Nikis Str, GR-10180 Athens
  - Office of The Deputy Minister of Development & Investment (Public Investment and Partnership Agreement), Mr. Yiannis Tsakiris, 5-6 Nikis Str, GR-115 80, Athens
  - Office of the Secretary General of Public Investment and Partnership Agreement, Mr. Dimitris Skalkos, 5-7 Nikis Str, GR-115 80, Athens
  - National Focal Point (NFP)-Special Agency for Planning, Coordination and Monitoring of the implementation of the EEA FM, 3 Mitropoleos Str, GR-10557 Athens
5. Ministry of Environment and Energy  
The Secretary General of Natural Environment & Water, Mr. Konstantinos Aravossis

## ANNEX I: PROJECT PROMOTERS' LIABILITIES

The project promoter "....." undertakes to adhere to the following liabilities:

### 1. COMPLIANCE WITH THE EEA FM RULES, WITH THE EU & NATIONAL RULES

- (i) To respect the EEA FM 2014-2021 regulatory framework, the EU and National legislation when implementing the project, in particular with regard to public procurement, sustainable development, state aids, the principles of human integrity, freedom, democracy, equality, respect of human rights, including the rights of people belonging to minorities.

### 2. PROJECT IMPLEMENTATION

- (i) To respect the project and the individual subprojects' implementation timetables. To secure the project's operating output, taking all necessary measures for that purpose, based on the regulatory framework of the body running and maintaining the project and its corresponding responsibilities, in case the Body operating and maintaining the project does not coincide with its project promoter.
- (ii) To get approval from the Programme Operator for the tendering, awarding and public contracts modification procedures. In case of modification of projects/subprojects implemented on own means, the project promoter shall be bound to submit an examination request for the modification of an implementation decision on own means.
- (iii) To promptly inform the Programme Operator on the project's progress, particularly with regard to the preparatory actions for its implementation and to send all relevant documents regarding the physical and economic implementation of the project until its completion, in accordance with the management and control system procedures.
- (iv) To take all the necessary actions so as to update the EEA Management Information System (MIS) with the data and documents of the project being implemented; in particular, the data, planning and implementation documents required for the financial management, the monitoring of the physical and economic object and the indicators, their verifications, the audits, the projects' evaluation and in general the project's audit trail.
- (v) To secure the accuracy, quality and completeness of data submitted to the EEA MIS, complying with the time frame foreseen in the relevant provisions and to carry out the interconnection of its Information Systems with the EEA-MIS for the automatic data submission, if required.

### 3. PROJECT FINANCING

- (i) To operate a certification mechanism for the project implementation, ensuring the effective quantitative and qualitative control of materials, services and the final

deliverable and to apply internal payment audit procedures to ensure their legitimacy and regularity.

- (ii) To keep a separate account for the project where all expenditure shall be recorded corresponding fully to the one declared to the Programme Operator, through the the Expenditure Statement Bulletins.
- (iii) To submit (if it is required due to the project's nature) to the Programme Operator and the Certification Authority, upon the project completion:
  - a) data on the interest arising from the financial management of allocated resources,
  - b) an updated financial analysis for the net income calculation, regarding the projects generating net income, should it be required,
  - c) data on annual basis by the project promoter for a three-year period after the project completion, in case it is not possible to make a revenue estimate in advance for such project; or to submit those data until the document submission deadline for the Programme closing, depending on what is the preceding date,
  - d) in case of a project generating net income only during its implementation and such income had not been taken into consideration during the project inclusion in the Programme, the Project Promoter shall be bound to declare such income, the latest in the final Expenditure Statement Bulletin being submitted.

#### **4. VISITS-VERIFICATIONS-AUDITS**

- (i) The Project Promoter shall be liable to hand over, if requested, throughout the project implementation and for as long as it is necessary, all documents, supporting documentation and project data to the Programme Operator, the Certification Authority, the Audit Authority, the National Focal Point and all auditing bodies of Greece and the EEA FM Committee.
- (ii) To accept on-the-spot audits by all competent auditing bodies, both at the project promoter's headquarters as well as at the project implementation premises and to facilitate the audit, submitting any data pertaining to the project implementation, upon request.

#### **5. PUBLICITY**

The Project Promoter shall be bound to accept the Programme Operator's publishing the project on the web portal [www.eeagrants.gr](http://www.eeagrants.gr), as foreseen in Annex III of the EEA FM Regulation, in Greek and in English.

As laid down in article 2.3. of Annex III of the EEA FM 2014-2021 Regulation, the Project Promoter shall be also bound to implement the content of the Communication Plan that has been submitted in its proposal.

The Project Promoter shall be at least bound to:

- a) Place a provisional sign, of a significant size, highly visible at the work site of infrastructure projects or constructions for a total public expenditure exceeding €50.000, during the implementation phase
- b) Place a commemorative plate or a signage of significant size at an easily discernible site, within three months after the completion of an infrastructure project or a construction or purchase of a physical (tangible) object, for a total public expenditure standing at €50.000.
- c) Promote the EEA FM 2014-2021 official emblem in all information and publicity actions, with reference to the EEA FM 2014-2021 that supports the project.
- d) Upload on its web site, if there is any, the project's data, such as brief description, depending on the level of support, objectives and outcomes, underscoring the financing support by the EEA FM.
- e) Place a poster with project-related information in other projects not falling under the obligation of placing signs or plates.
- f) If the project's budget exceeds €150.000, to keep a separate web page for the project including all project data, such as a brief description, the progress, the objectives and the outcomes in Greek and English; this web page shall be updated regularly and shall highlight the financial support by the EEA FM 2014-2021.
- g) If the project budget is below € 500.000, two publicity actions would suffice, such as seminar, or conference with competent bodies, or a press release or debriefing actions to the media, including an opening publicity activity and one closing event at the end of the project. If the project's budget exceeds € 500.000, three publicity actions shall be carried out.
- h) Inform the stakeholders participating in projects being co-financed by the EEA FM 2014-2021, on the project co-financing by the EEA FM 2014-2021 and its implementation in the context of the programme. Said information is displayed in any document or other certificate used during the project implementation or produced in this context.

## **6. PROJECT PROMOTERS KEEPING DATA AND SUPPORTING DOCUMENTS**

- (i) (a) To keep and update a project file with all the data pertaining to the project's implementation until its completion, its payment and operation. All the supporting documents regarding the expenditure and the accounting audits for a two-year-period shall be kept in the project's file, as of December 31st after the submission of accounts that include the completed project's final expenditure. The above data and supporting documents are kept either in the form of original or updated copies of the originals, or in commonly accepted data authorities, including the electronic publications of original documents or documents existing only in electronic form.

(ii) To communicate to the competent Programme Operator the Form E.I.1\_6 "Project File Keeping Status", where are recorded, inter alia, the identity and address of any body keeping data and documents as well as the form of keeping such data, the latest upon submission of the first Expenditure Statement Bulletin.

(iii) To respect specific terms or restrictions set by the special institutional framework for the project implementation or stipulated by the Programme Operator.

## 7. SPECIFIC TERMS

Project Promoters shall be bound to:

- Ensure that any remains or resulting materials, in the context of the projects being co-financed by the programme, are reused, recycled, treated and/ or disposed of in an environmentally sound way
- Keep in their possession buildings that were purchased, constructed, renovated or refurbished, in the framework of a co-financed project of the programme, for a period of at least 5 years after the project completion and to continue using these buildings for the benefit of the project's objectives for the same period
- Have properly insured buildings that were purchased, constructed, renovated or refurbished, in the context of a co-financed programme project, for damage and losses due to fire, theft and other regularly insurable incidents both during the project implementation and for at least 5 years upon its completion.
- Have suitable resources for the maintenance of buildings that were purchased, constructed, renovated or refurbished, in the context of the con-financed project of the programme, for at least 5 years after the project completion. The project inclusion decision stipulates the special means for implementing this obligation.
- Moreover, as regards the purchase of equipment, a project promoter shall be liable to:
  - a) keep the equipment in its possession for at least five years after the project completion and to keep on using the equipment for the benefit of the project's general objectives for the same period of time,
  - (b) maintain the equipment duly insured against damage, such as fire, theft or other regularly insurable events during the project implementation and at least for five years upon the project completion
  - (c) own appropriate resources for the equipment maintenance for at least five years after the project completion
- In case of projects whereby the implementation involves selection of bodies or/and natural persons by the Project Promoter based on the call for expression of interest, for which the necessary information (e.g description of selection procedure, criteria etc) was not examined during evaluation, the Project Promoter shall be bound to get an approval from the Programme Operator of the call for expression of interest addressed

to bodies or/and natural persons, prior to its publication, as well as for any important modification thereof

- At the end of the project, the Beneficiary shall submit a report to the Programme Operator on the eventual impact of the project on further investment, as regards the dissemination of knowledge acquired for innovative technologies and solutions in water management.